

Small Organisations

GDPR Templates for Policies, Procedures and Registers



GDPR Document Templates for Small Organisations

General Policies & Procedures

- 1) Data Protection Policy.docx
- 2) Information Security policy.docx
- 3) Data Retention Policy.docx
- 4) Data Retention and Disposal Register.xls
- 5) Legitimate Interest Assessment.docx
- 6) DPO Job Description.docx

Website

- 7) Privacy Notice.docx
- 8) Privacy Policy Change Register.xlsx
- 9) Employee Privacy Policy.docx

Data Inventory Processing Record

- 10) ICO-documentation-processor-template.xlsx *(included Free)*
- 11) ICO-documentation-controllers-template.xlsx *(included Free)*

3rd Party Processing Agreements

- 12) Data Processing Agreement Controllers.docx
- 13) Data Processing Agreement Processors.docx
- 14) Data Processing Agreement Register.xls

Data Breach Process

- 15) Data Protection Breach plan.docx
- 16) Data Breach notification – Supervisory Authority.docx
- 17) Data Breach notification – Data Subject.docx
- 18) Data Breach Report.docx
- 19) Breaches Register.xls

Subject Access Request (SAR)

- 20) Subject Access Request Guidelines.docx

18 x £25 = £450:00 plus VAT