

# **Aventuras 2019 – 2020**

## **Registration Form**

Before, After and Non School Day Care

Email Completed form to [aventuras@isla-academy.org](mailto:aventuras@isla-academy.org)

### **Student Information:**

First Name	Last Name	Preferred Name

		M	F	Other
Date of Birth	Grade in 2019/2020	Sex		

### **Parent/Guardian Information:**

Parent/Guardian Name	Parent/Guardian Name
<input type="checkbox"/> Check if Responsible for Tuition Payments	<input type="checkbox"/> Check if Responsible for Tuition Payments
<input type="checkbox"/> Paying 100% <input type="checkbox"/> Paying 50%	<input type="checkbox"/> Paying 100% <input type="checkbox"/> Paying 50%
Address	Address
City, State, Zip Code	City State, Zip Code
Cell Phone #	Cell Phone #
Work #	Work #
Email Address	Email Address

### **Emergency Contact Information: *Person(s) other than Student's Parent/Guardian***

Contact #1 Name	Contact #2 Name
Phone #	Phone #
Other Phone # - if applicable	Other Phone # - if applicable
Relationship to Child	Relationship to Child

## School Care Needs:

### Contracted Schedule:

Tuition is not attendance based. Credits are issued for scheduled non-school days, snow days and approved vacations.

<b>FULL TIME CARE:</b>					
Monday – Friday Before School			<input type="checkbox"/>		
Monday – Friday After School			<input type="checkbox"/>		
<b>PART TIME CARE:</b>					
	Monday	Tuesday	Wednesday	Thursday	Friday
Before School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
After School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>LATE STARTS ONLY:</b>					
Reserve a spot for all late starts for 2019 – 2020 (a non-refundable charge will be billed in October).			<input type="checkbox"/>		
My child is signed up for Thursday mornings, but I do not need care for late starts. <i>*Accounts will be credited for not using care on late starts</i>			<input type="checkbox"/>		
<b>ONLY ON OCCASION:</b>					
Advanced request must be made by emailing <a href="mailto:aventuras@isla-academy.org">aventuras@isla-academy.org</a> Very Limited Availability!			<input type="checkbox"/>		

## Agreement of Terms:

- I understand and agree to pay the following tuition and fees in order for my student(s) to attend Aventuras:

### TUITION:

- Aventuras only accepts electronic payments for tuition payments. These are made through the OnCare parent portal.
- All families will have a valid account that will be used exclusively for Aventuras with OnCare. If you have other care centers that use OnCare, You will need to provide a different email to be used for Aventuras.
- Tuition payments are due on the first day of the month after care has been provided.
- Families are strongly encouraged to enroll in Tuition Auto Pay (TAP) to prevent late fee assessment.**
- Tuition is contract based and not attendance based. Credits will not be issued for absence, illness or a change in transportation. Only non-school and weather related days will be credited.

### Late Payment Fee:

- If a payment is not received or is unable to be processed, a \$40.00 late fee will be added on the 5<sup>th</sup> business day after the 1<sup>st</sup> of the month.
- If payment is not received by the 10<sup>th</sup> day of the month your student(s) could be suspended from the program until payment is made. If your account is not paid in full during the week of the suspension, your student(s) enrollment with Aventuras could be discontinued.

### Late Pick Up:

- We close promptly at 6:00 pm. If your child is signed out after 6:00 pm, according to the sign out device, there will be a \$10.00 fee plus \$1.00 per minute after the first 5 minutes.
- Recurrent late pick-ups may result in suspension or termination of enrollment.

2. I understand that Aventuras is not in session when ISLA is closed due to snow days or other weather related issues. Aventuras will open two hours late when there is a late start due to weather. ISLA follows the Hopkins school district for closures due to weather.
3. I will accompany my student(s) into the building and sign my student in each day. When picking up my student(s) from after school care, I will sign him or her out of the program.
4. We require a written one-week notice to cancel or change a schedule. Please do this by sending an email to [aventuras@isla-academy.org](mailto:aventuras@isla-academy.org) requesting the change. Tuition will continue to be billed for one week from notice date. Each family will receive on schedule change at no charge per account. There is a \$15.00 schedule change fee for each change after the first request.
5. I give my permission to the staff in Aventuras by ISLA to take whatever emergency measures (including authorizing medical care) are judged necessary for the care and protection of my student(s) while under the supervision of the program. I understand that in some situations, Aventuras by ISLA will need to contact the EMC (911) before contacting the guardian/parent or other adult who is acting on the parent's behalf. My student(s) will be transported at my expense.
6. In consideration of your acceptance of my student(s) into Aventuras, I hereby waive, release indemnify and agree to hold harmless International Spanish Language Academy (ISLA) and its program Aventuras, its employees, its landlords and agents, from any claim arising out of any and all injuries suffered by my student(s) incidental to or connected with any activity sponsored by Aventuras, except to the extent covered by accident or liability insurance which may be carried by sudj organization or person.
7. I give permission for the staff of ISLA to share personal information contained in my child's file including emergency contact information, medical/allergy information, and IEP/504 plan.

I have read the Agreement of Terms. By signing this application for admission you agree to abide by the requirements listed above and all rules set forth by the Aventuras program and any modifications that are released throughout the school year.

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Parent/Guardian Signature (Tuition Sponsor)

Date

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Parent/Guardian Signature (Tuition Co-Sponsor)

Date

## Aventuras 2019 – 2020 Fees

SCHEDULE	Regular Schedule 5 days/week	Regular Schedule 1 – 4 days/week	Drop In Care
Before School	\$13.00/day	\$15.00/day	\$16.00/day
After School	\$13.00/day	\$15.00/day	\$16.00/day
Late Start	All late starts - \$77/year (8:45 am – 10:45 am)		\$16.00/day
Non – School Days	\$45.00/day		
<b>ADDITIONAL FEES:</b>			
Late Payment Fee - \$40.00			
Late Pick Up Fee - \$10.00 and an additional \$1.00 per minute after the first 5 minutes			

### Care Options:

#### FULL TIME CARE:

- This is a regularly maintained schedule that runs Monday to Friday for either before school and/or after school care.

#### PART TIME CARE:

- This is a schedule for 1 – 4 days per week, but the scheduled days do not change. An example would be every Tuesday and Thursday after school for the entire school year.
- If space is available, additional days may be added at the drop in rate.

#### DROP IN CARE:

- These spots are accepted on a space-available basis and we cannot guarantee that space will be available for your child. Parent/Guardians must make an advance registration request, at least 7 day prior to the needed date, via e-mail to [aventuras@isla-academy.org](mailto:aventuras@isla-academy.org) for pick your days.