

## Qualification Pathway Courses: Course Access Policy

We are committed to ensuring equal access to our courses and therefore offer a hybrid attendance model. Our overall preference is for students to attend in person in our Letchworth Garden City premises, as we feel that this offers the greatest potential for learning and building colleague relationships. However, we fully recognise that attending in person could limit or prevent access to our courses for some students. We are also continually mindful of the ongoing Coronavirus pandemic and the importance of feeling safe in the learning environment. Therefore, students who meet certain criteria will be able to attend our qualifying courses online. Meeting the criteria will be self-assessed by the student and no supporting evidence will be required.

Any student attending online must have a private and confidential space in which to access the course. Children or any other person must not be in the same space as the student during online live teaching days and headphones must be worn.

### Online Access Criteria

- The student lives overseas, including Ireland, or at a geographical distance that makes travel to the course venue prohibitive.
- The student has a disability or condition that makes online attendance more accessible.
- The student has care responsibilities that restrict their ability to attend in person.
- The student has financial limitations that affect their ability to afford travel and accommodation.

### Coronavirus Pandemic Considerations

- We prefer students who are accessing the training in person to be double vaccinated.
- We ask students who are accessing the training in person to complete a lateral flow test 24 hours before attending the training venue.
- Students who have symptoms of Covid 19, are self-isolating, shielding or have had a positive lateral flow test result before the live training day are asked to not attend in person.
- Students who feel anxious about the risks of contracting Covid 19, but who do not meet the online access criteria, may access the training online on a module by module basis.
- If Covid levels reach a point of threat to the safety of our student and staff or lockdowns are implemented, we will revert to full group online training.

**Date of Issue: 30<sup>th</sup> July 2021**