



## **Declaration of Official Taking Fingerprints**

The following Applicant has requested a copy of their Criminal History Record Information through SureID's FBI Channeling Program. The purpose of this document is to confirm the legitimacy of the Applicant's fingerprint information and ensure that the fingerprints have been obtained by an authorized agency.

**Applicant Name** (*printed*) \_\_\_\_\_

### **Instructions to Official Taking Fingerprints (must be Law Enforcement):**

Please complete the fields below and sign accordingly. Once you have done so, please return the signed declaration to the Applicant.

### **Before taking the Applicant's fingerprints:**

1. I verified the Applicant's identity by two forms of identification, at least one of which is a government issued photo ID; and
2. I checked that the mailing address on at least one of the Applicant's forms of identification matches the address on the Applicant's fingerprint cards.

**I DECLARE UNDER PENALTY OF PERJURY THAT I COMPLETED STEP 1 AND 2 AS OUTLINED ABOVE.**

**Law Enforcement Agency** \_\_\_\_\_

**Official's Name** (*printed*) \_\_\_\_\_

**Official's Signature** \_\_\_\_\_

**Date Fingerprinted** \_\_\_\_\_