

**MARENGO PARK DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING
April 16th, 2018**

Call To Order:

Terri Paulauski called the meeting to order at 6:09 pm.

Pledge of Allegiance:

Roll Call:

Present at the meeting are Steve Piorkowski, Ryan Mueller, Terri Paulauski, and Nicole Hamilton

Absent is Jeff Lindstrom

Corrections/Additions/Approval of Agenda:

Terri Paulauski made a motion to approve the agenda as written. Nicole Hamilton seconded.

Approval of Minutes:

Terri Paulauski made a motion, to approve March 15th meeting minutes, Steve Piorkowski seconded.

Correspondence: Quote for MSI software
 Sign proof for playgrounds

Public Comment: There was a suggestion to put our meeting minutes and agendas online
 A resident was inquiring about what happened to the diggers in the
 playground.
 A resident inquired about our master plan process.

Financial Report:

- a. Cash Disbursements/Warrant Listing: Terri Paulauski made a motion, Ryan Mueller seconded, to approve the cash disbursements in the amount of \$14,960.51 for the time period of March 1st 2018- March 31st, 2018.
Ayes: Ryan Mueller, Steve Piorkowski, Nicole Hamilton, and Terri Paulauski
Nays: 0
Abstain: 0
Absent: Jeff Lindstrom
The motion passed.

- b. Financial Report: Payroll- Terri Paulauski made a motion, Nicole Hamilton seconded, to approve the payroll for the amount of \$13,025.54 for the time period of March 1st 2018- March 31st, 2018.
Ayes: Steve Piorkowski, Nicole Hamilton Ryan Mueller, and Terri Paulauski
Nays: 0
Abstain: 0
Absent: Jeff Lindstrom
The motion passed.
- c. Financial Reporting: Steve requests that some of the errors in our financial reports be corrected.

Staff Reports:

Manager report:

- a) Park Programs:
The district has a significant increase in participants in 2018. Dance and volleyball have brought numbers up to highest levels since 2014, soccer and basketball are increasing also.
The district will continue to add programs as interest increases in specific areas.
Soccer Program:
Inclusionary opportunity for participants.
- b) NISRA Foundation:
The foundation continues to have opportunities to support NISRA.
- c) Men's/Women's Softball:
These leagues are taking registration for the upcoming season.
- d) "Moving Marengo Forward" Initiative:
Meetings are continuing involving key leaders in town, the emphasis is on the June 30th, tentative date, fireworks show. The group has asked the park district to consider conducting a Spring event that would be marketed throughout the town and supported by the initiative.
- e) Signage Program:
The district will begin installing signs in May/June throughout the parks, signs will be uniformed and address some of the following:
-Park Rules
-Local Ordinances
-Field Restrictions
-Field Numbers
-Speed Limits
-Park Names
The program will be implemented throughout the summer as time permits to install.
- f) Garbage Dumpster:

Would like to enclose our dumpster as we have people fly dumping, we could reduce our need for that size container.

g) Bond Issues:

Bond interest rates are rising and will attempt to restructure the Series 2003 Issue.
An overview:

2017 DSEB Non Ref
\$1,599,899 Balance
Annual Payment \$139,510 - \$152,834 – 2027

2012 Alternative Revenue Source
\$1,154,529 Balance
Annual Payment \$133,787.50 - \$145,980.00 - 2024, Final Payment 2025 - \$46,170.00

2003 Debt Certificate
\$1,550,000. – Balance
Annual Payment \$375,000 - \$400,000. – 2023

Total Debt: \$4,304,428.
Cost of Issuance: \$62,920.

Total: \$4,367,348.00

h) Budget

\$492,062.07 – Tax Revenue
\$260,147.50 – Insurance, Bond/Interest, IMRF, Audit, NISRA
\$232,114.57 – Park Operations

NISRA:

- a. Inclusionary programming -
- b. Foundation-

Unfinished Business:

- c. Master Plan/Strategic Plan: discussion over cost and feasibility of hiring out a strategic plan
- d. Park Grants/HUD Grant: the grant cycle is thought to be opening after the next state wide election this fall. It would be prudent to have our tasks completed by the end of the year
- e. City – Wide Initiative:
Covered in manager report
- f. Ethics Statements:
All ethics statements have been completed
- g. Park Signage: signs are being put up as staff time permits

New Business:

- a. FOIA requests
We have responded to our FOIA requests
- b. MSI: Fund accounting software
We are evaluating quotes for new fund accounting software
- c. Levy- Discussed potential future costs associated with restructuring the levy

Executive Session: none

Adjournment:

Terri Paulauski made a motion to adjourn the meeting at 8:29pm, Nicole Hamilton seconded. The meeting is adjourned.

Respectfully Submitted by Ryan Mueller