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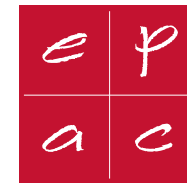
# POLICY HANDBOOK

## 2018 - 2019

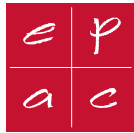
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Dear Students and Parents/Guardians,

Welcome to the 2018-2019 school year at Eagle Performing Arts Center. The school faculty and staff are extremely proud of the dedication and growth of all our dancers. We continue to aspire to higher artistic standards and are constantly working to provide richer and more challenging educational opportunities for our students.

The foremost goal of the school is to prepare dancers to reach their maximum potential. A quality dance education requires consistency in training methodology and artistic philosophy. EPAC's staff works closely together to ensure the progression of each dancer.

This Policy Handbook is to help explain our policies and procedures. In the event your questions are not answered please feel free to call, email or stop by the office.

Jeff and Cathy Giese  
Co-directors Eagle Performing Arts Center

## **THE NUTCRACKER IDAHO REGIONAL BALLET**

Eagle Performing Arts Center is home to Idaho Regional Ballet (IRB). IRB is a non-profit 501(c)(3) organization that was incorporated in 2011. The mission of Idaho Regional Ballet is to promote the art of dance and provide excellence in training for our EPAC company members; to provide funding and support to enable performing opportunities that enrich the education of our dancers and community; and to provide the opportunity for our company members to work with invited guest teachers and choreographers.

Idaho Regional Ballet produces an annual production of The Nutcracker that this year will be performed Dec.14-Dec 16 at Boise State University Special Events Center. All EPAC students are welcome to participate if they are six years of age by September 1st and can commit to the rehearsal and performance schedule. The production is also open to all Treasure Valley dance students. You do not need to study at EPAC in order to participate in The Nutcracker.

Participation forms are available at the studio and are due September 15th. There is a mandatory parent meeting on Saturday, Sept. 22nd from 12pm to 1pm. The purpose of this meeting is to inform parents of the commitment required, to discuss volunteer opportunities, and to familiarize parents with the rehearsal and performance schedule.

## **PICKING UP/DROPPING OFF STUDENTS**

When picking up or dropping off students please do not stop in the roadway. This creates great confusion and danger for our students. You must park to either deliver or pick up your dancer. We share the parking lot with the Eagle Police Dept. and Eagle Fire Dept. The roadways must be kept clear. This past school year some of our parents were cited by the Eagle Police Dept. for stopping in front of EPAC to drop off or pick up students.

## **CLASS ATTENDANCE**

It is very important for dancers to attend their classes on a regular basis as repetition is a vital part of dance training. If a student is not able to be present for class, please notify the school before their class by phone or email. Students are encouraged to make-up absences. Please call the office for the appropriate make-up class.

Students need to be on time for class and dressed in the appropriate dress code. If a student is more than 10 minutes late for class it will be at the instructors' discretion whether they can participate or not. If not, they will be asked to watch class. Ballet classes are structured to slowly warm-up the body and missing the beginning of class is an injury risk.

## **EPAC STUDENT SHOWCASE**

The performance fee covers participation in the end of year Student Showcase, a costume that you keep, and two \$15 tickets. This performance is an opportunity for our dancers to show the progress they have made throughout the year. The length of time each dancer is on stage is proportionate to their age and ability. For example our Pre-Ballet students usually perform a three minute dance and our Ballet 5 students might perform a six minute dance. As in most professional schools, our approach to a recital is a classic demonstration of training.

## **STUDIO ETIQUETTE AND DRESS CODE FOR BALLET CLASSES**

Students need to arrive on time for class, in the proper attire, with hair for the girls, secured. The dress code is designed to encourage unity, simplicity and discipline among our students. Please don't wear your ballet shoes in the parking lot!

*iDance Apparel in our foyer carries all of the items listed below.*

### **DRESS CODE FOR BALLET BY LEVELS:**

**Pre-Ballet, Kinder, Ballet 1 & Ballet 2** - Basic pink leotard, pink tights, pink canvas or leather ballet shoes.

**Ballet 3** - Wear Moi French Blue leotard, pink tights, pink canvas or leather ballet shoes.

**Ballet 4** - Wear Moi Fuscina leotard, pink tights, pink canvas or leather ballet shoes.

**Ballet 5** - Wear Moi Navy Blue leotard, pink tights, pink canvas or leather ballet shoes.

**Ballet 6** - Wear Moi Maroon leotard, pink tights, pink canvas or leather ballet shoes.

**Ballet 6B** - Wear Moi Dark Gray leotard, pink tights, pink canvas or leather ballet shoes.

**Ballet 7** - Wear Moi Coral or Salmon leotard, pink tights, pink canvas or leather ballet shoes.

**Ballet 7B & Professional Division** - Black leotard and pink tights.

If female dancers choose to wear undergarments under their leotard it needs to be a nude undergarment. **NO SPORTS BRAS PLEASE!**

**Boys** - White fitted t-shirt, black tights and either black or white shoes. Please note: on the last class day of the month dancers may wear their choice of leotard color.

### **DRESS CODE FOR CHARACTER:**

Ladies - Leotard, pink tights, black 11/2" character shoes, circular skirt to the knee. Gentlemen - fitted white t-shirt or leotard, black tights and black character shoes.

### **DRESS CODE FOR TAP AND BROADWAY DANCE:**

Dance attire of your choice with tap shoes or jazz shoes for Broadway Dance. Hair needs to be secured so it does not fall in your face.

## **TUITION POLICY**

- A. Registration fee and performance fee are due with registration. Tuition is due prior to starting classes.
- B. Payment may be made by cash, check or credit card. All credit card payments will incur a 4% processing fee.
- C. There are three payment options: quarterly, half-term or full year.
  - Payment 1: At time of registration
  - Payment 2: November 1, 2018 (this date is for quarterly payments)
  - Payment 3: January 15, 2019 (this date is for quarterly or half-term payments)
  - Payment 4: April 1, 2019 (this date is for quarterly payments)
- D. You may mail in your payment or drop it in the box outside the office.
- E. Your first payment must be accompanied by a completed registration form. Please do not forget to sign the liability waiver on the back.

## **EPAC SCHOOL POLICIES**

### **CURRICULUM AND LEVELS**

The foremost goal of the school is to prepare dancers from a young age to reach their maximum potential. Level by level, as students move through our curriculum, they are challenged to apply themselves fully in order to fulfill their desired goals in dance.

A quality ballet education requires consistency in training methodology and artistic philosophy. EPAC's curriculum is based upon the combined backgrounds of its' faculty which encompasses the Russian, French and Italian schools of training. The strength of our school is based upon sound ballet principles and consistency of faculty. Many of our faculty have worked together for over 15 years.

Classical ballet is an extremely rigorous and exacting art form and we strive to provide a challenging and healthy learning environment. Students are encouraged to fully enjoy their education as well as to perform to their maximum potential. However, since each dancer has a unique developmental path based on natural ability, rate of maturation and temperament, it is important that they not be pushed to achieve physical goals that may be beyond their reach.