



Charges and Remissions Policy

Date of this review: Spring 2017

Date of next review: Spring 2020

Signed Headteacher:
Date:

Signed Chair of Governors:
Date:

1 Rationale

- 1.1 Whilst the school recognises that the education of pupils remains free at the point of contact, the provision for certain activities which further engage, enthuse and extend learning may only be possible as a result of additional funding

2 Aims

- 2.1 It is important that any charges or remissions are fair, consistent and legal. Therefore the aim of this policy this to provide a clear reference for staff and parents so that the school demonstrates best practice and that parents understand the reasons for actions taken by the school.

3 Educational Visits

- 3.1 Educational Visits may be made during school sessions or outside of these. Where they are taken within the school sessions parents will be asked for a voluntary contribution towards the cost of the experience (this is based on a pro-rata basis)
- 3.2 No child will be excluded from an experience during schools sessions due to a parent being unable or unwilling to contribute towards the overall cost. However, experiences may be cancelled if there is a lack of voluntary contributions.
- 3.3 Where an experience is planned outside of school sessions then parents will be charged appropriately.
- 3.4 Swimming lessons are organised for children throughout the year and parents are asked for a voluntary contribution towards the costs (typically children will swim for 10 sessions per year).

4 Peripatetic Music Lessons

- 4.1 Parents who wish their child to receive music lesson during the course of the school day will be expected to pay for the services of a qualified teacher (teachers are currently provided by the Aylesbury Music Service). Where a lesson is shared between a number of children the overall cost will be divided equally.

5 Use / Misuse of Resources

- 5.1 Contributions towards the costs of experiences such as Design & Technology or Cookery will be made if it is the intention of the child / parent to retain the completed product.
- 5.2 Parents may be asked to contribute towards the replacement of resources if they are damaged as a result of their child's behaviour.

6 Remissions

- 6.1 Whole or partial remission applications should be made to the Headteacher at the earliest possible opportunity

7 Lettings & Hiring of Equipment

- 7.1 The school will make the facilities & resources available to outside users at a charge of at least the cost of providing the facilities. The scale of charges will be determined annually by the Finance Committee and will be available through the school's Lettings Policy

8 Other Charges

- 8.1 The Headteacher or Governing Body may levy charges for miscellaneous services up to the cost of providing such services e.g. providing copies of paper reports or pupil files.

Thankfulness Forgiveness Friendship Trust Endurance Hope