CODE

SPRING AND SUMMER 2020 INTERNSHIP OPPORTUNITIES

The Center for Open Data Enterprise (CODE) is seeking graduate or undergraduate level interns to support our work on a variety of U.S. federal and international programs during the Spring and Summer of 2020.

Internship Program Activities:

RESEARCH

Conducting in-depth research on the uses of open and shared data - ranging from applications across sectors like health, transportation, and education to emerging issue areas like data privacy and data availability for artificial intelligence (AI).

Previous interns have:
- Developed use cases for the Open Data Impact Map, an international resource on the application of open data
- Conducted research on the data-oriented aspects of diagnostics, treatment, and funding priorities in the field of Lyme and tick-borne diseases
- Conducted research on leveraging public social determinants of health (SDOH) data at a granular geographical level

EVENT PLANNING

Supporting Roundtables and related activities that bring together high-level government officials with representatives from the private sector, civil society, and academia.

Previous interns have:

- Assisted with event logistics and communications efforts, including assembling comprehensive invitation lists, participating as a notetaker or facilitator in Open Data Roundtables, and promoting Roundtable findings

KNOWLEDGE MANAGEMENT

Tracking the status of actionable recommendations from CODE's Roundtable's program and helping implement CODE's internal knowledge management strategy.

Who We Are: CODE is a 501(c)(3) independent nonprofit organization based in Washington, D.C. whose mission is to maximize the value of open government data for the public good. We believe that open government data is a powerful tool for economic growth, social benefit, and scientific research. This global resource must be developed and managed in ways that meet the needs of the people and organizations that use it. To learn more, please visit our website: http://www.OpenDataEnterprise.org/. CODE is an equal opportunity employer.

Desired Skills & Experience:
- Demonstrated ability to conduct qualitative research
- Strong verbal and written communication skills
- Excellent organization and time management skills

- Interest in open government data in the U.S. and internationally
- Some technical expertise in areas like graphic design and editing (e.g. InDesign, Photoshop), data analysis and data visualization, and/or web development is a plus

Preferred Working Style:
- Interest in working with a small and highly collaborative team
- Ability to work independently and take initiative
- Interest in learning new skills and working on a range of projects

Internship Dates and Stipend: Opportunities are available from March 15 throughSeptember 15, 2020 (flexible, with the possibility for extension). CODE is able to offer a stipend of $1500/month for full-time work during this period, or a proportional amount for part-time work.

Schedule: Part-time or full-time position, based at CODE's office in Washington, D.C. at the OpenGov Hub (1110 Vermont Avenue NW, Suite 500, Washington, D.C. 20005)

How To Apply: Interested candidates should email Joel Gurin (contact@odenterprise.org) with "Internship + Last Name" in the subject line, a cover letter, a 1-page CV, and 2 brief writing samples. Applications will be reviewed on a rolling basis.